

Edwards-Knox Central School  
Board of Education  
Regular Meeting  
February 18, 2019

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 6:40 p.m. by President Reggie LaPoint on February 18, 2019 at the Edwards-Knox Central School Library.

The meeting opened with the Pledge of Allegiance.

Members of the Board of Education present were: Penny Allen, Jennifer Hotaling (6:48p.m), Stacia Kroniser, Derek LaPoint, Reggie LaPoint and Tom O’Brien. Also present were: Erin Woods, Amy Sykes, Lura Hughes, Mark Rice, Chris Harris, Glenda Morales-Hanley, Jennifer Impey, Brittney Arbuckle and Brandi Graham.

Ms. Hughes introduced Brittney Arbuckle as the new Elementary Teacher candidate. Mrs. Arbuckle discussed her previous teaching experiences while living in Texas for the last seven years and her recent move back into the area.

**RESOLUTION:** A motion was made by Derek LaPoint, seconded by Tom O’Brien to approve the Minutes minutes of January 8, 2019.

1/8/19

Allen - Yes	Coller - Absent	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O’Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

Mrs. Jennifer Hotaling entered the meeting at 6:48 pm.

**Good News Report:**

Ms. Woods discussed the cheer competition that was hosted here on Sunday, it was very well organized and brought in a full house of competitors and spectators. It was noted that Mrs. Hotaling and Rachael Matejczik put in a lot of hard work for the competition. Our team took 2<sup>nd</sup> place. Ms. Woods also stated that there were three cheer mats from Hermon-DeKalb that will be stored and used here while we maintain a cheer merger with them.

Ms. Woods noted that both girls’ and boys’ basketball teams are entering playoffs. Ms. Woods also read a letter submitted by parents of the Colton-Pierrepoint student that is playing on the boys’ varsity team. The letter noted a warm welcome from the team, school and community.

A bag of new hats and mittens were generously donated by the United Church of Richville.

Ms. Woods also noted the ski trips to both Titus Mountain and Higley Flow State Park, high school and middle school students were very appreciative of the trips.

**The Board reviewed the warrants on file in the business office, recommended for payment by the Claims Auditor and asked clarification questions regarding the payments.**

**RESOLUTION:** A motion was made by Stacia Kroniser, seconded by Derek LaPoint to accept the Claims Auditor reports dated December 27, 2018, January 9, 2019, January 23, 2019 and February 6, 2019, as presented and on file in the Business Office.

Reports

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O’Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

**RESOLUTION:** A motion was made by Tom O’Brien, seconded by Derek LaPoint to approve the Treasurer’s Treasurer’s report of December 31, 2018, as presented and on file in the Business Office:

Report

12/31/18

General Fund: \$303,744.41  
General Fund Class: \$1,543,797.13  
School Lunch Checking: \$10,133.45  
Federal Fund Checking: \$52,071.90

Trust & Agency Checking: \$71,133.02  
Payroll Checking: \$5,704.82  
Class Retirement Contribution Reserve Fund: \$1,206,344.45  
Class Workers Comp Reserve Fund: \$405,207.57  
Class Debt Service Fund: \$327,505.27  
Class Insurance Reserve Fund: \$38,269.44  
Class Employees Benefit Reserve Fund: \$601,142.62  
Class Unemployment Reserve Fund: \$292,738.68  
Class Capital Fund: \$686.04  
Class Expendable Fund: \$82,701.61  
Class Non-expendable Fund: \$121,567.31  
Class Capital Money Market Fund: \$2,487.11  
Scholarship Fund NBT: \$386.93

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

**RESOLUTION:** A motion was made by Tom O'Brien, seconded by Jennifer Hotaling to accept the Trial Balance Report, Revenue Status Report, Budget Status Report and the Budgetary Rev. Stat. Transfer Reports dated December 31, 2018, as presented and on file in the Business Budg. Stat. Office.  
Budg. Transfer Rpts.

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

**Discussion: Annual Meeting/Nomination Form**

Ms. Woods discussed the BOCES Annual Budget vote scheduled for April 22, 2019. Also noted were four vacancies on the BOCES Board.

**Discussion: Athletic Budget Draft**

Mrs. Morales-Hanley stated that there are not many changes to the athletic budget but would like to come up with a better process/schedule for the rotation of purchasing new uniforms for each sport.

**Discussion: Transportation Budget Draft**

Mrs. Morales-Hanley noted the fuel bids that came in last week with diesel at an increase of 10¢ and a fuel increase of 17¢. Mrs. Morales-Hanley also discussed the need for 3 new buses to maintain the 7 year rotation of bus purchases.

Mr. Rice discussed his great team of bus drivers and noted no reportable accidents or incidents. Also noted was the upcoming seatbelt law, DOT inspection changes and trade in values of buses.

**Discussion: 2019/2020 Budget Draft**

Mrs. Morales-Hanley noted that although the budget is preliminary, several meetings have been had to fine tune numbers and that the BOCES numbers are all estimates. Final budget numbers will be determined once the state budget has been released. Mrs. Morales-Hanley also noted a discussion with fiscal advisors stating that bus purchases can start being paid with cash from the general fund instead of bonding, causing an increase in the tax cap. The BOCES Capital Project line increase was also noted. The March meeting should indicate better budget numbers.

**RESOLUTION:** A motion was made by Derek LaPoint, seconded by Stacia Kroniser to approve the 2nd Read second reading and the adoption of Policy #5413 - Procurement: Uniform Grant & Adopt Guidance for Federal Awards, as presented.  
Policy #5413

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

Mrs. Morales-Hanley noted a \$5k Wellness Grant that will be submitted tomorrow for cafeteria equipment. Another mobile breakfast cart and a replacement holding oven were requested items on the grant.

**RESOLUTION:** A motion was made by Penny Allen, seconded by Tom O'Brien to approve the first 1st Read reading of Policy #5741 - Drug and Alcohol Testing for School Bus Drivers, as presented. Policy #5741

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

**RESOLUTION:** A motion was made by Tom O'Brien, seconded by Jennifer Hotaling to approve as Waive follows; **BE IT RESOLVED:** That the Board of Education affirmatively votes to amend 2nd Read Policy No. 5620, entitled Fixed Asset Inventories, Accounting, and Tracking, as Policy #5620 presented. In accordance with Policy#1410, the Board of Education may waive the Fixed second reading and complete the adoption of the proposed amended policy at its first Asset reading. Therefore, the Board of Education herewith waives a second reading of the Inventories 2019. presented Policy No. 5620, and immediately adopts said policy effective February 18, Acct & Tracking

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

**RESOLUTION:** A motion was made by Derek LaPoint, seconded by Jennifer Hotaling to approve H-D a merger with Hermon-DeKalb Central School for the 2019-20 school year, for the Merger purpose of Boys Modified Baseball, at no expense to the district. Mod. Baseball

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

**RESOLUTION:** A motion was made by Stacia Kroniser, seconded by Derek LaPoint to approve the Russell sand contract with the Town of Russell for the 2019 Winter Season in the amount of Sand \$1.00, as presented. Contract

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

**RESOLUTION:** A motion was made by Tom O'Brien, seconded by Penny Allen to approve the 2018-19 Physical Education Plan for the 2018-2019 school year, as presented. PE Plan

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

### **Board Discussion: 2019 Fire Inspection**

Mr. Harris reported minor infractions and noted that all corrective action has been completed, with most being corrected the day of the inspection.

**RESOLUTION:** A motion was made by Stacia Kroniser, seconded by Tom O'Brien to approve the Cancel cancellation of the second Board of Education meeting in February, scheduled for 2<sup>nd</sup> February 26, 2019. Meeting

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

**RESOLUTION:** A motion was made by Derek LaPoint, seconded by Jennifer Hotaling to approve 2019-20 the 2019-2020 Draft Calendar, as presented. Calendar

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

### **Discussion: NSBA 2019 Conference**

Ms. Woods passed around an informational brochure to the board members present.

**Discussion: Board of Education Self-Evaluation**

Mrs. Graham requested the self-evaluation to be completed and turned in by the March 12, 2019 meeting.

RESOLUTION: A motion was made by Derek LaPoint, seconded by Jennifer Hotaling to enter Enter Exec. into executive session at 8:08 p.m. for discussion of:  
Session

- ☐ e. collective negotiations pursuant to article fourteen of the civil service law;
- ☐ f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ☐ g. the preparation, grading or administration of examinations; and
- ☐ i. CSE/CPSE
- ☐ j. to discuss matters made exempt under federal law, the Family Educational Rights and Privacy Act (FERPA).

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

The Board reentered regular session at 8:28 p.m.

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Derek LaPoint to approve Harris the appointments and authorizations of Christopher Harris, Head Building Maintenance Appt/ Worker to the following; Auths

LEA AHERA Designee  
School Pesticide Representative

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Derek LaPoint to approve the Appoint appointment of Brittney Arbuckle, upon the recommendation of the Superintendent of Arbuckle Schools, to the probationary position of Elementary Teacher, at a Step 7 salary of Elem \$49,096.00, effective January 22, 2019 and with an anticipated Tenure date of January Teacher 22, 2023, pending certification.

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Penny Allen to approve the Appoint appointment of Tesia Tresidder, upon the recommendation of the Superintendent of T. Tresidder Schools, to the probationary position of a Permanent Part Time Bus Monitor, at a PT Bus prorated salary of \$15.16/hr., effective January 11, 2019. Monitor

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Derek LaPoint to approve the Appoint appointment of Rachel Miller, upon the recommendation of the Superintendent of Miller Schools, to the probationary position of Permanent Part Time Cafeteria Worker, at a PT prorated salary of \$14.78/hr., effective February 25, 2019. Café Worker

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Jennifer Hotaling to approve Appoint long- term substitute, uncertified teacher, Shammie Robinson at a per diem rate of Robinson \$195.73 effective on or around March 28, 2019 through June 24, 2019 or as determined. Long-Term

Sub

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Jennifer Hotaling to approve Resign and accept the resignation of Charla Whitmarsh, with regret, from the position of Whitmarsh Part Time Cafeteria Worker, effective at the close of business on February 8, 2019. PT Café

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Derek LaPoint to approve CSE the programs recommended by the CSE for students #1769, #2537, #1600, #1744, #1677, #2518, #1425, #1659 and #1879.

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

RESOLUTION: A motion was made by Derek LaPoint, seconded by Penny Allen to approve CPSE the programs recommended by the CPSE for student #2647.

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

ADJOURN: A motion was made by Tom O'Brien, seconded by Stacia Kroniser to adjourn the meeting at 8:33 p.m.

Allen - Yes	Coller - Absent	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Absent			Motion Carried

Respectfully Submitted,

Brandi Graham  
Board Clerk